Catalog Addenda

New:

Effective Fall, 2017

Student Housing (p. 12):
Mt Sierra College offers off-campus student housing. Prospective students may arrange for a tour of the living facilities. Contact the Director of Academic Affairs for any questions or inquiries.

Eligibility:
To be eligible for rental housing, the licensee must be a current MSC student, faculty, or staff member who meets the criteria.

Effective Fall, 2018

Admissions (p. 13):
Mt Sierra College shall require a minimum GPA of 2.25 for admission to all Bachelor programs starting the admission cycle of Spring 2018.
A portfolio review shall be required for admission into media art related degree program.

At the discretion of the department chairs, letters of recommendation and statement of purpose can be required for admission to the degree programs for applicants who have met the minimum GPA but not fully demonstrate the ability to benefit from their studies.

New:

Effective July 12, 2017

General Education Requirements (page 47):
Students must fulfill disciplinary area requirements by taking no fewer than four (4) courses in English Language Communication and Critical Thinking as well as no fewer than five (5) courses in Arts and Humanities. Students must also take no fewer than two courses in each of the following general education categories: Scientific Inquiry and Quantitative Reasoning; Social Science; Lifelong Learning and Self Development.

Effective March 6, 2017

Mathematics Placement (page 13)

Students may request transfer credit for lower division college-level mathematics courses completed elsewhere with a grade of "C" or better. ~~Transfer Credit will not be given for Math 0135.~~ Students without transferable mathematics credits will be assessed for placement in math courses.

English Placement (page 13)

Students may request transfer credit for lower division college-level English courses completed elsewhere with a grade of "C" or better. ~~Transfer Credit will not be given for ENG 0155.~~ Students without transferable English credits will be assessed for placement in English courses.

Transfer Credit (page 33)

Applicants must submit official transcripts from accredited colleges and universities recognized by the United States Department of Education. These will be evaluated within the first term of enrollment. The following website www.chea.org will provide additional information related to accredited institutions.

Official transcripts from regionally or nationally accredited colleges and universities will be evaluated for possible transfer credit. Applicants are required to provide a course catalog or course descriptions for the years in which the courses were completed. Catalogs will be retained by the College to substantiate any award of credit. Courses graded C (2.0) or above will be considered for transfer credit. Mt Sierra College reserves the right to accept or deny transfer credits applications. ~~Transfer credit will not be given for ENG 0155, or MTH0135.~~

Effective February, 2017

Satisfactory Academic Progress and Financial Aid Eligibility – page 21

See page 39.

Withdrawing from a Class (Course Withdrawal) -- Page36

Students requesting to withdraw or are withdrawn by the College from a course after the drop add period in any given term will receive a grade of F with no adjustments made to tuition charges.

Students are strongly encouraged to meet with Academic Support Services team to discuss the academic ramifications of withdrawing from a course. Course withdrawals will have an impact upon a student's financial aid eligibility and students considering a course withdrawal that will change their enrollment status should consult with a Student Financial Aid Advisor (FAA). Excessive course

withdrawals will adversely impact a student's ability to make satisfactory academic progress.

Students should be aware of financial aid eligibility and enrollment status for retaking coursework: 34CFR 668.2(b). The regulatory definition of full-time enrollment students for undergraduates allows a student to retake one time only per previously passed course. Students should see a Financial Aid Advisor for any clarifications or concerns.

Withdrawing from the College (Program Withdrawal)

Students requesting to withdraw or are withdrawn by the College from their program of study after the drop add period in any given term will receive a grade of F no adjustments will be made to the tuition charges.

Final Grades -- page37

Mt Sierra College uses a 4-point grading system. Letter grades are used to help assess the extent to which students achieve course objectives. Grades are assigned at the end of each quarter and are available for viewing on the Student Portal the Friday following the last day of the quarter. Errors on grade reports must be reported to the Registrar's Office within 30 calendar days of the close of the quarter.

Letter Grade	Numeric Grade	Performance Points
A	90% –100%	Excellent 4
B	80% –89%	Good 3
C	70%–79%	Satisfactory 2
D	60% –69%	Unsatisfactory 1
F	59% or below	Failing 0

Satisfactory Academic Progress and Academic Status -- page 38

All students are required to maintain satisfactory academic progress (SAP) from the first term until graduation. A student maintaining SAP is considered to be in good standing, is eligible for financial aid, and is eligible to continue his or her enrollment complete their program of studies and graduate. SAP is evaluated at the end of each quarter using the following three standards:

1. Cumulative Qualitative Progress (CGPA)
2. Cumulative Quantitative Progress (Pace)
3. Maximum Time in Program

SAP Standard One – Cumulative Grade Point Average (CGPA)

To comply with this standard, students must maintain an earned CGPA of at least 2.0 during each quarter.

All Class Letter Grade Points / Total Classes Taken
Class Letter Grade Points
A = 4; B = 3; C=2; D=1; F=0

Example

  Class 1 = A = 4 Points
  Class 2 = C = 2 Points
  Class 3 = F = 0 Points

Example
6 Class Letter Grade Points / 3 (courses taken) = 2.0 CGPA

SAP Standard Two – Cumulative Progress or Pace through your Program of Study

Students must successfully complete (earn) a sufficient number of credit hours to maintain an appropriate Pace to complete the program of study within the maximum time allowed (see below).

To comply with this standard, students must maintain accumulative progress or Pace of at least 66.7% for their entire program of study in order to complete within the maximum time allowed in the program of study.

Pace is calculated by dividing total credit hours earned by total credit hours attempted. Credit hours attempted and credit hours earned appear on your official transcript.

Example:
Total Credit hours earned = 100
Total Credit hours attempted = 140
100/140 = 71.4% Pace

SAP Standard Three – Maximum Time in your Program of Study. Bachelors programs at Mt Sierra College are 180-quarter credits/units in length.

Students are allowed to attempt no more than 150% of the total credit hours needed to complete a program of study or 270 quarter credit hours; this is equal to a Pace of 66.7%. Maximum Time in Program is determined by adding together the total number of credit hours students have attempted and the number of credit hours; remaining in the program of study; the result must be less than 270-quarter credit hours.

Example
Total number of credit hours attempted = 200

Total number of credit hours remaining in program of study = 60

200 + 60 = 260
Cushion = 10credits (with no additional failures)

<mark>Students must maintain a Pace of at least 66.7% and have a CGPA of at least 2.0</mark> to retain financial aid eligibility (see below) and graduate from Mt Sierra College. During a program of study, the SAP status will be evaluated at the end of each term. If a student fails to meet any of the components of SAP, he or she will be required to meet with an academic advisor and develop a plan to meet the guidelines outlined above and graduate successfully from the College.

Events Impacting SAP:

Cumulative Grade Point Average (CGPA)
Successfully completed Courses
Failed Courses
Passed Course Retakes (with higher grade than original course)
<mark>Withdraws</mark>

Cumulative Progress or Pace
Withdraws
Successfully Completed Courses
Failed courses
Failed Course Retakes
Passed CourseRetakes
Transfer Credits
Maximum Time in Program
Any withdraws fromclass
Successfully Completed Courses
Failed Courses
Failed Course Retakes
Courses withIncompletes
Passed Course Retakes
Transfer Credits